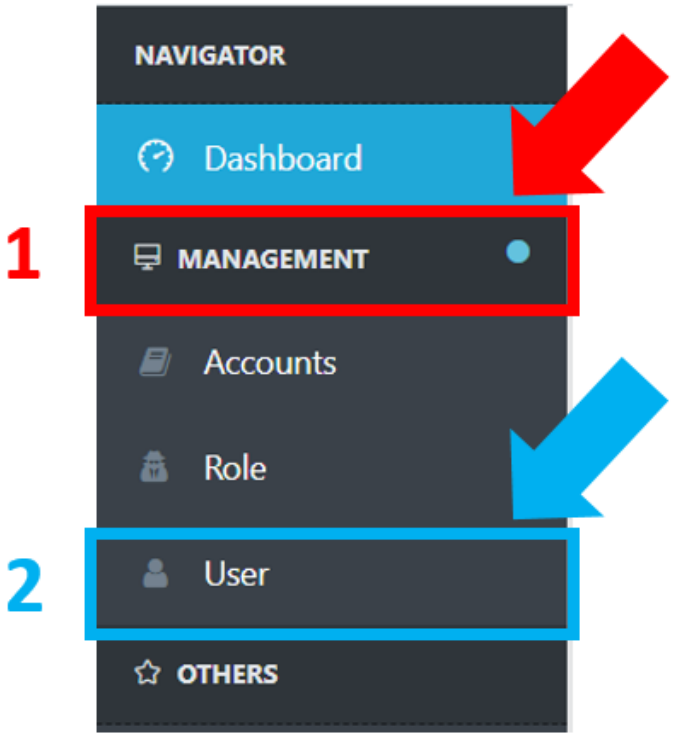
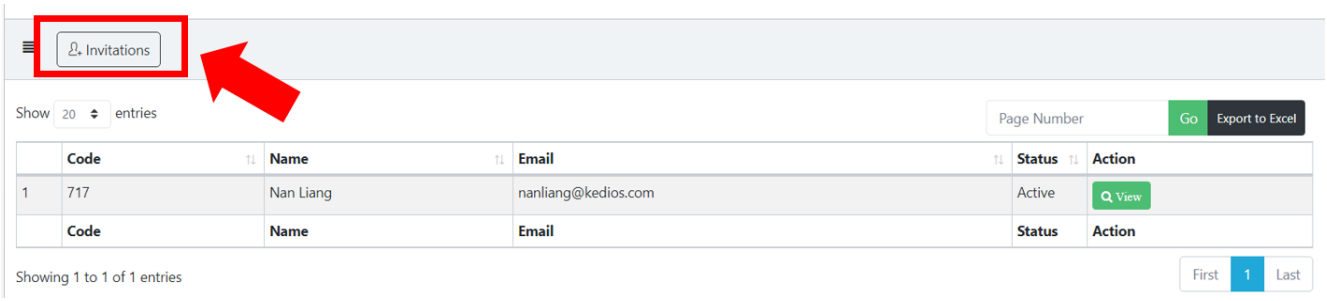
# Invite User

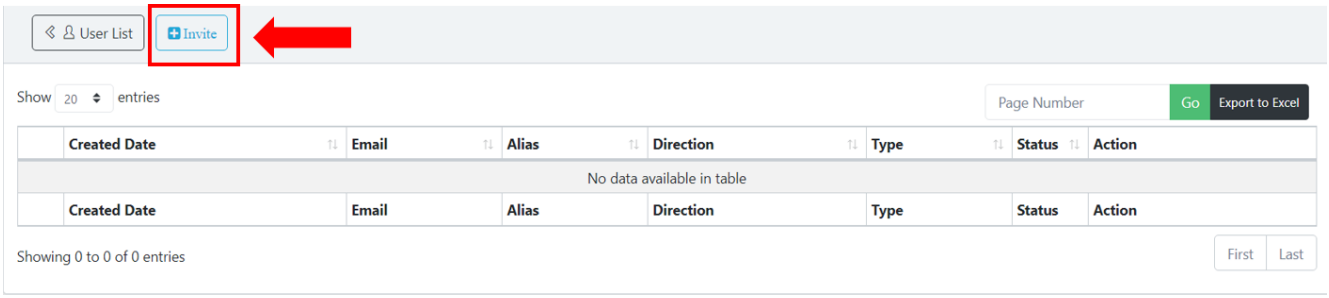
1. Go to Navigator Bar to find & click **MANAGEMENT > User**.




2. After that you will go to this page & click the "Invitations" button.

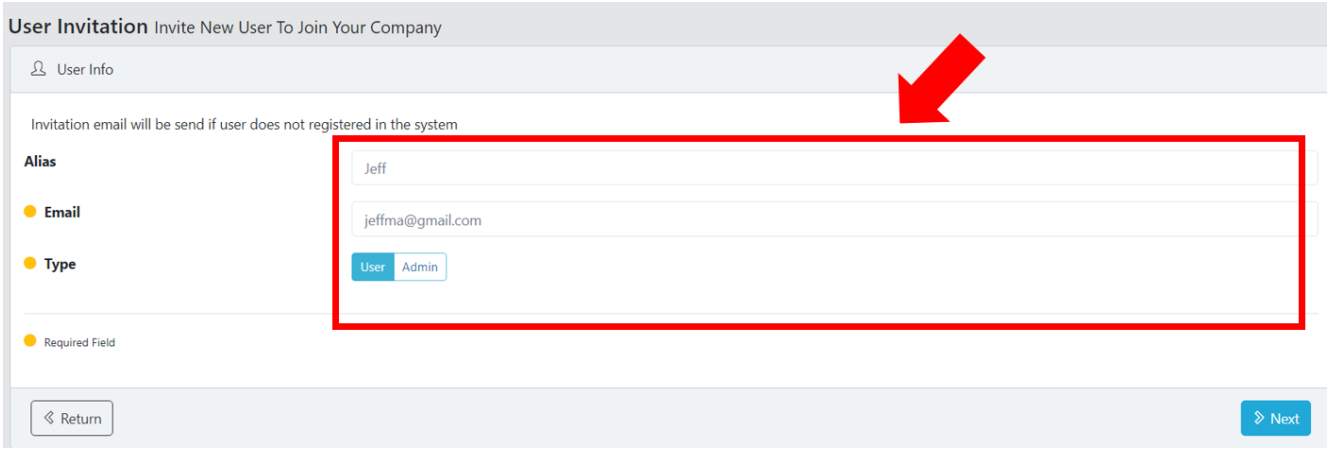


Click Invite button to invite users to manage company group.



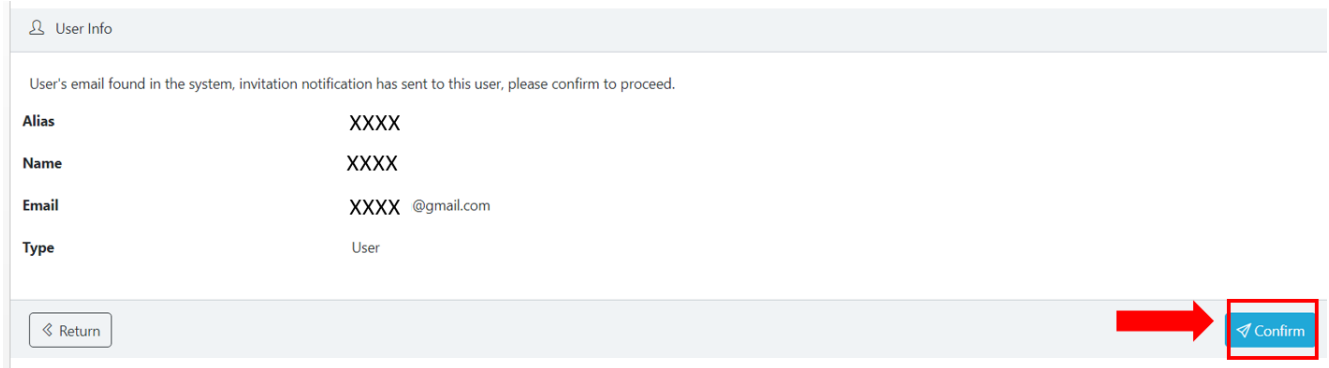

4.

This page need to fill in the user email address & his / her position in this company group.



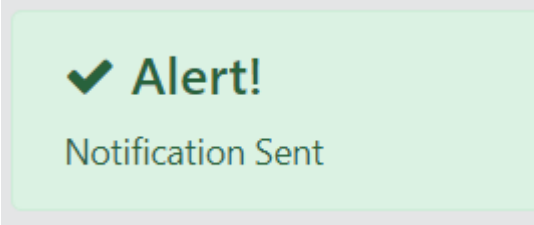

5.

Check User information is correctly & click "Confirm" button.




6.

If the email has sent successfully.




## User

1. User will receive the invitation email. User need to activate account.
2.

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Revision #1
Created Tue, Jan 21, 2020 3:48 AM by Nan Liang
Updated Wed, Jan 29, 2020 3:56 AM by Nan Liang