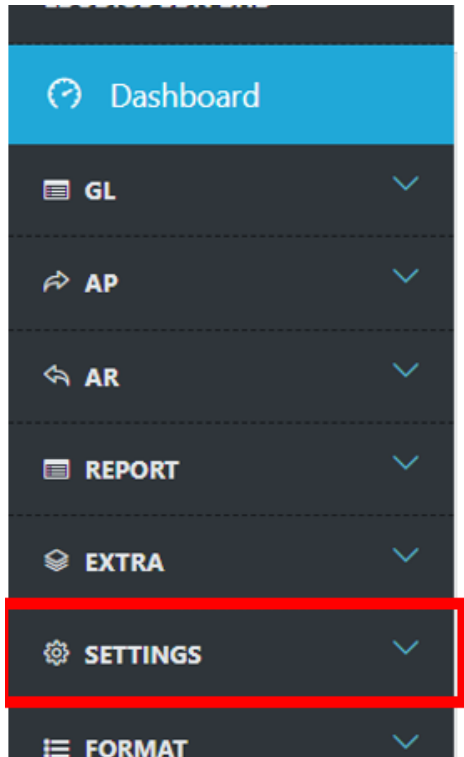
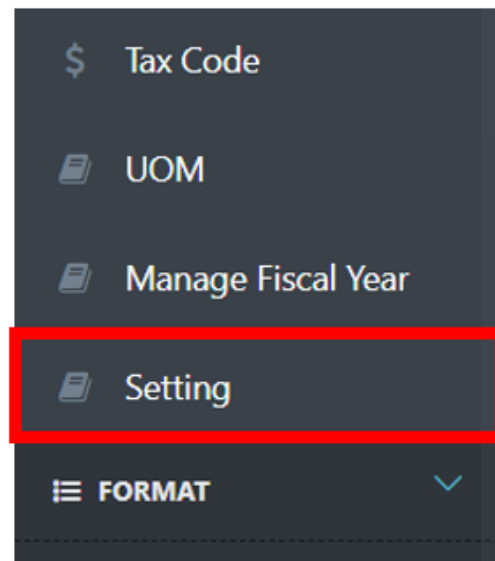


Step 3 - Manage Journal & Account

1.



and click **Settings** > **Settings**.



2.

When you view this page, please click G/L > Default

Journal to do journal setting.



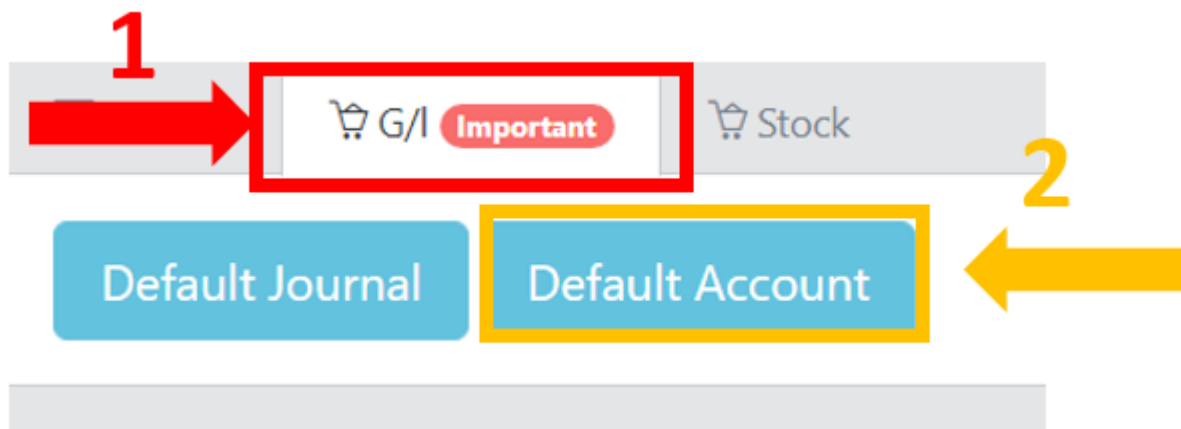
Default Journal ×

Invoice Journal Type	Sales - Sales Journal ▼
Cash Sale Journal Type	Sales - Sales Journal ▼
Credit Note Journal Type	Sales - Sales Journal ▼
Debit Note Journal Type	Sales - Sales Journal ▼
Ap Invoice Journal Type	Purchase - Purchase Journal ▼
Ap Credit Note Journal Type	Purchase - Purchase Journal ▼
Ap Debit Note Journal Type	Purchase - Purchase Journal ▼
Journal Entry Journal Type	General - General Journal ▼

Close Submit

3. 1.

When you view this page, please click G/L > Default Account to do account setting.



Default Account ×

Sales Account	500-0000 - SALES ▼
Cash Sales Account	500-1000 - CASH SALES ▼
Sales Return Account	510-0000 - RETURN INWARDS ▼
Sales Discount Account	520-0000 - DISCOUNT ALLOWED ▼
Purchase Account	610-0000 - PURCHASES ▼
Purchase Return Account	612-0000 - PURCHASES RETURN ▼
Purchase Discount Account	610-0000 - PURCHASES ▼
Ar Forfeited Account	Choose... ▼
Ap Forfeited Account	Choose... ▼
Balance Stock Account For Live Stock Balance	Choose... ▼
Ar Ap Contra Temporary Account	490-0000 - TEMPORARY ACCOUNT FOR CONTRA ▼

Revision #3

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